

## Terms & Conditions

### RESERVATIONS:

A non-refundable deposit of 50% of the total trip cost is due at the time of booking. The final payment is due January 1, 2024. If final payment is not received by January 1, 2024, BenchMark Travel Services/TUT reserve the right to consider the booking as cancelled by you, and charge you any cancellation fees that may apply, unless alternative arrangements have been made. Please note that this trip has limited availability and reservations will be held on a first-come, first-served basis. Reservations must be made through the TUT website. Individuals may not join the trip by making their own cruise ship reservation.

### CRUISE TERMS:

All rates are paid and guaranteed through the cruise line in U.S. Dollars. Ground arrangements for day rooms and transportation are purchased in French Pacific Francs and are subject to change based on currency fluctuations.

### CANCELLATION FEES:

- Your deposit of 50% of the total trip cost is non-refundable and non-transferable.
- If cancellation occurs from booking up to and including October 7, 2023, you will be charged a cancellation fee equal to 50% of the total trip cost.
- If cancellation occurs October 8, 2023 up to and including December 31, 2023 you will be charged a cancellation fee equal to 70% of the total trip cost.
- If cancellation occurs after January 1, 2024, and up to and including departure day, registrant is considered a “no show” and 100% of the total trip cost will be charged.
- No refunds will be issued for unused portions of the trip.
- All cancellations must be made in writing (via fax, email or post) to BenchMark Travel Services.

The date written cancellation is received will be used to calculate cancellation penalties.

### GROUND/ CRUISE INCLUSIONS:

- All transfers throughout the program (except airport transfers if not arriving or departing with times coinciding with group flight)
- 7 nights accommodations on board *Paul Gauguin* for the April 6-13, 2024 sailing Papeete to Papeete

- Hotel Day room use on April 6th from 6:00AM-12:00PM before attending the TUT talk and group lunch at the hotel and then on to the cruise terminal. (Boarding begins at 3:00PM on *Paul Gauguin*)
- All on board meals, beverages, and mini bar replenishment.
- TUT Workshop Fee including daily meetings with Mike and Andy
- All transfers by deluxe vehicles. Smaller vehicles may be required for some transfers
- Professional English speaking escorts throughout
- All ship and hotel taxes, service charges and gratuities

## GROUP AIRLINE ARRANGEMENTS

Should you desire, BenchMark will book you on the group flight with Air France round trip from Los Angeles. Should you so choose, you may book and ticket your own airfare instead. The group airfare is \$1,165.05 including taxes\* per seat round trip in economy. (\*Taxes of \$104.05 are subject to change until ticketed)

### Outbound Flight:

April 5, 2024 (one day prior to cruise)

Depart Los Angeles (LAX) at 11:55PM on Air France #078 to Papeete (PPT) arriving at 5:20AM (**April 6th**).

### Return Flight:

April 13, 2024

Depart Papeete (PPT) at 7:30AM on Air France #079 to Los Angeles (LAX) landing at 6:35PM (same day).

Within 90 days prior to departure, any deviation from the group flights incurs a fee of \$50.00. After ticketing, any name change will incur a re-issue fee of \$150.00 so it is important to make sure you provide your name exactly as it appears on your passport when registering.

## NOT INCLUDED:

- Airfare into and out of LAX for those requesting airfare on group flights. If you are booking your flights to connect with the group flights, you should plan on a minimum of 3 hours of connecting time each way in LAX for immigration and customs. If you would like our assistance booking your flights to/from Los Angeles or from your home city to Tahiti on flights other than the group flights, our air agents can book those for you.

- Transfers for independent arrival and departures not on group flight. (If your flight arrives prior to the group flight, you may meet at the airport and join the group transportation).
- Items of a personal nature such as laundry, telephone calls, internet services, beverages when off the ship, travel insurance, etc.

#### TRAVEL INSURANCE:

BenchMark Travel Services strongly recommends the purchase of travel insurance\* before any TUT trip! Travel insurance offers travelers coverage for unforeseen problems, from a cancelled flight to a serious illness—or in rare cases, even an act of terrorism or the financial default of a travel supplier. If you miss a travel connection, even for reasons beyond your control, you are NOT necessarily protected from financial loss unless you have travel insurance. For example, if you encounter mechanical problems, flight delays, or inclement weather that causes you to miss connections, the airline carrier might re-book you, although in many cases (such as bad weather) it is NOT guaranteed (in which case you may either have to purchase an entirely new round-trip ticket or forego the entire prepaid trip without any reimbursement). Travel insurance can cover new flights or provide trip cancellation coverage (for a covered loss), as well as emergency medical expenses and medical transportation. Travel insurance also provides 24 hour "911" emergency travel service, in case a traveler has to change a flight or a hotel room, in addition to assistance with emergency cash transfers, lost baggage, and pre-trip consultation services (travel advisories, passport requirements, inoculation information, etc.).

\*Please note that Travel Guard insurance is only available to US and Canadian residents at this time. If you live elsewhere, please check for such coverage within your home country from independent providers.

#### HOW TO PURCHASE TRAVEL INSURANCE:

You can obtain travel insurance from AIG Insurance. To view the various policies offered, log onto [Travel Guard Insurance](#). You will have two options to purchase travel insurance:

1. US residents may call Travel Guard directly at 1-800-549-9037 and Canadian residents may call 1-866-648-8422. Mention code 22735731 as this code will identify your booking with BenchMark Travel Services.
2. Visit Travel Guard's website at [Travel Guard Insurance](#) to process the insurance yourself. Please be sure to read all policy information thoroughly and note that if you have a pre-existing condition you must apply for the insurance within 14 days of the trip deposit date.

#### CHANGE FEES:

Once you reserve your tour, changes are possible, subject to availability at the time of your request. Requests for flight deviations, date changes in class of service are subject to applicable fees incurred by airlines and land operators. Any deviations are subject to a BenchMark Travel Services administration fee of \$50.00 per person. You will be advised of the additional charges before BenchMark Travel Services makes the final booking. BenchMark Travel Services requires all changes to be made in writing (via fax, email or post) and a representative will call you to assist with your changes and collect any additional charges. No changes will be made without written consent and authorized payment. If you make roommate changes during your trip you will be responsible for the payment of your single/double room fee as well the single/double

room fee for your original roommate. Any voluntary changes made throughout your stay will be charged to your credit card on file with BenchMark Travel Services.

#### RESPONSIBILITY:

Right to Decline Reservations and Right to Terminate: BenchMark Travel Services and TUT Enterprises, hereby reserve the right to decline the acceptance of reservations for this trip for any reason in their sole discretion.

In the event a reservation is accepted, BenchMark Incentives and TUT further reserve the right to terminate any participant (or any member of his/her family) from the tour and/or workshop and its attended activities in the event any participant is declared to be disruptive to the group or others in the country in which the trip/workshop is given and or the participant (or any member of his/her family) violates the customs or rules of the country wherein the trip/workshop is being held. In the event that any participant (or any member of his/her family) is terminated for the reasons listed above, it is expressly understood that the participant (or any member of his/her family) will not be refunded any monies that have previously been paid for the remainder of the trip. BenchMark Incentives does not own, manage, or operate any transportation vehicle, hotel, restaurant or any other supplier of services. All coupons, receipts, and tickets (if applicable) issued are subject to the terms & conditions specified by suppliers. By accepting the tickets you acknowledge (and your parents or guardian if you are a minor) that neither BenchMark Incentives, TUT or any of its representatives shall be liable for any loss, injury or damage to you, your belongings or in connection with any accommodations, services resulting directly or indirectly from any occurrences beyond its control including breakdown of equipment, strikes, delay or cancellation of changes to scheduled services. All accommodations, services and facilities are subject to the laws and the customs of the countries in which these services are rendered. BenchMark Incentives reserves the right to make necessary changes to the itinerary and or services, to substitute accommodations at its own discretion. If cancellation of any tour is made by BenchMark Incentives (not TUT) the sole liability of BenchMark Incentives towards the client shall be a refund. In signing this you express knowingly that you have been advised by BenchMark Incentives and TUT that you are responsible for the arrangements of your passport and visa (if applicable), that you have checked with your personal physician in regards to recommended inoculations for travel and or any other medical precautions/regulations. BenchMark Incentives is not responsible for TUT workshop contents or presenter.